

**BOARD OF HEALTH FOR THE
NORTHWESTERN HEALTH UNIT**

MINUTES of the Regular Board of Health Meeting
August 30, 2024
Virtual

PRESENT: Doug Lawrance, Lucille MacDonald, Trudy Sachowski, Bekkie Vineberg,
Wendy Brunetta

IN ATTENDANCE:
Marilyn Herbacz, CEO
Kit Young Hoon, MOH
Lindsay Koch

GUESTS: Jennifer Pyzer, BDO LLP; (item 6.1)
Donna Stanley Director of Health Protection (item 6.2)
Jessica Kivell, Manager – Communications and SUIP
Alexie Schussler, Director of Corporate Services

REGRETS: Jamie Kristoff, Bob Bernie

ABSENT:

1. CALL TO ORDER

Chair Doug Lawrance called the meeting to order at 8:30am.
The Chair shared the resignation of BOH member Janelle Zacharias who has resigned as a councillor from the Town of Atikokan.

2. APPROVAL OF AGENDA

Motion / Resolution: # 49-2024 CARRIED	W. Brunetta L. MacDonald
THAT the Agenda for the Board of Health meeting dated August 30, 2024 be approved.	

3. DECLARATIONS OF PECUNIARY INTEREST & GENERAL NATURE THEREOF

None declared.

4. CHAIR'S ACTIVITY REPORT

The Chair shared that while the Board did not meet in July, he spent time preparing for the AMO conference delegations alongside Dr. Young Hoon and Marilyn Herbacz, whom he praised for a job well done in the delegations.

The Chair and Trudy Sachowski also attended a Strengthening Public Health session at the AMO Health Transformation Task Force in July.

5. APPROVAL OF PREVIOUS MINUTES

Corrections were made to clean up spelling errors. No material content changes were made.

Motion / Resolution: # 50-2024 CARRIED	B. Vineberg L. MacDonald
THAT the Minutes of the Northwestern Health Unit Regular Board of Health meeting held June 28, 2024 be approved as amended.	

6. CLOSED SESSION

Motion / Resolution: # 51-2024 CARRIED	W. Brunetta L. MacDonald
THAT pursuant to section 239 of the <i>Municipal Act</i> , the Board of Health move to an in-camera session at _____ to discuss: Education / Orientation session for the Board (1 item: Auditor Presentation) A position, plan, procedure, criteria, or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the Board (1 item: NDP Program)	

*Donna Stanley joined the meeting at 9:06am
Jennifer Pyzer and Alexie Schussler left the meeting at 9:15am
Donna Stanley left the meeting at 10:07am*

Motion / Resolution: # 52-2024 CARRIED	W. Brunetta L. MacDonald
THAT the Board of Health return from its closed session and resume its regular meeting at 10:08 am.	

While in its closed session, the Board of Health received a presentation from Jennifer Pyzer of BDO LLP, the Auditor appointed to NWHU, to go over the organization’s Audited Financial Statements for 2023. In addition, the Board discussed the Needle Distribution Program and Harm Reduction as a principle, as related to planning for partnerships to respond to needle waste.

Motion / Resolution: # 53-2024 CARRIED	T. Sachowski L. MacDonald
THAT the Board of Health approve the 2023 Audited Financial Statements and accept the Auditors Report as presented under item 6 of the agenda.	

7. PROGRAM PRESENTATIONS

7.1 Communications Annual Presentation

Jessica Kivell, Manager of Substance Use and Injury Prevention, and Communications joined the meeting to share a presentation on the Communications program for the year 2023. Highlights included:

- 22 media releases
- Over 1,000 posts on Facebook
- Reached 218,000 accounts on Facebook

- 10,097 followers on Facebook
- 218,906 visits on website; averaged 600 daily page views
- 64,564 unique visitors to our website; increase of 16,608 from 2022
- 158 large design projects
- 75th anniversary materials and promotion

Jessica Kivell left the meeting at 10:31am

8. aPHa UPDATES

Trudy Sachowski, aPHa Representative shared the following verbal updates:

Trudy attended the Association of Municipalities of Ontario conference in Ottawa held August 18-21st in her role as aPHa Chair, and sat in on NWHU’s delegation meetings with the Ministry of Finance and Ministry of Health. Additionally, Trudy participated in a panel on Strengthening Public Health as part of the conference content.

Trudy flagged a series of short videos produced by aPHa which can be a tool to help educate municipalities and stakeholders about public health.

A letter was sent by aPHa to the Ministry of Health regarding the recent HART Hub model and the cessation of CTS facilities in Ontario.

Trudy shared some information about the relationship between aPHa, AMO, and the Ontario Medical Association (OMA), who often collaborate on advocacy efforts.

9. CORPORATE ADMINISTRATION

9.1 CEO & Finance Report *Marilyn Herbacz, CEO. Reference #2024.08.30-9.1 the report will be kept on file.*

9.2 Communications Program Report *Marilyn Herbacz, CEO Reference #2024.08.30-9.2; the Report will be kept on file.*

Motion / Resolution: #54-2024 CARRIED	T. Sachowski L. MacDonald
THAT the following Corporate Administration Reports be received: <ul style="list-style-type: none"> - 2024.08.30-9.1 CEO & Finance Report - 2024.08.30-9.2 Communications Program Report 	

10. PUBLIC HEALTH PROGRAMS

10.1 Medical Officer of Health Update *Dr. Kit Young Hoon, Medical Officer of Health. Reference #2024.08.30-10.1; the Report will be kept on file.*

Dr. Young Hoon provided some high-level updates related to her written report.

10.2 Dental Health Annual Report *Dr. Kit Young Hoon, Medical Officer of Health.*
Reference #2024.08.30-10.2; the Report will be kept on file.

10.3 Mental Health and Wellness Promotion Strategy *Dr. Kit Young Hoon, Medical Officer of Health.*
Reference #2024.08.30-10.2; the Report will be kept on file.

Motion / Resolution: # 55-2024 CARRIED	W. Brunetta B. Vineberg
THAT the following Public Health Program Reports be received: <ul style="list-style-type: none">• 2024.08.30-10.1 Medical Officer of Health Update• 2024.08.30-10.2 Dental Health Annual Report• 2024.08.30-10.3 Mental Health and Wellness Promotion Strategy	

11. NEXT MEETING DATE

Regular Meeting: September 27, 2024 – Kenora, City View Boardroom; 8:30am

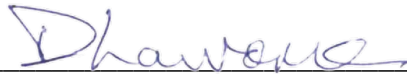
12. ADJOURNMENT

The Chair accepted a motion to adjourn the meeting at 11:35am

BOARD OF HEALTH FOR THE NORTHWESTERN HEALTH UNIT:

CONFIRMED AS WRITTEN

THIS27..... DAY OFSEPTEMBER.....2024



MEETING CHAIR, BOARD OF HEALTH



RECORDER